

**NYS & CSEA SAFETY AND HEALTH STATEWIDE  
LABOR-MANAGEMENT COMMITTEE MEETING**

**August 16, 2006**

**MEETING MINUTES**

**Attendees:**

Management:	Chuck Vejvoda, Co-Chair	GOER
	Nick Schkrioba	WCB
	Geraldine Smith	DOT
	Brian Gibney	DOT
	Bob Bailey	OMRDD
	Jeremiah Coleman	OMRDD
	Andy Barna	SUNY
	Walter Greenberg	OCFS
CSEA:	James McHugh	DOT, Region 5
	Deborah Downey	OMRDD, Region 3
	Karen Maikels	OASAS, Region 4
	Frank Cosentino	Liquor Authority
	Paul Blujus	DOH
CSEA Staff:	Janet Foley, Co-Chair	
	Matthew C. Kozak	
	Mark Stipano	
	Monique St. Hilaire	
Partnership Staff:	Linda Stortz-Torino	
	Yvette Malavé-Diaz	
	Stephanie Rockmacher	
	Mark Stackrow	

**1. Opening Remarks and Review/Accept Minutes of the June 15, 2006 Meeting**

All committee members in attendance were in favor of accepting the minutes of the June 15, 2006 meeting contingent upon minor changes being submitted to Stephanie Rockmacher. Final minutes will be resent to the committee members and will be posted on the Partnership website.

[www.nyscseapartnership.org](http://www.nyscseapartnership.org)

A discussion was held on preparing the committee's progress reports to GOER and CSEA on the safety and health issues agreed to under the Side Letter of the contract which will expire March 31, 2007. Committee members discussed several ideas on how to best report the sub-committees' accomplishments to date and the need to continue their work and momentum into the next contract.

## **2. Training Topic – Green Products & Executive Order on Their Use**

Chuck Vejvoda presented an overview of Executive Order 111, a directive issued by Governor Pataki. The Executive Order covers energy efficiency practices which includes, but are not limited to: the better operation and maintenance practices for all buildings that the State agencies and other affected entities own, lease or operate; alternative fuel vehicles; and guidelines and specifications for “environmentally-sensitive” cleaning and maintenance products.

Janet Foley commented that effective September 1, 2006, school districts will be required to reduce exposure to children and school staff to potentially harmful chemicals and substances used in the cleaning and maintenance of schools.

## **3. Sub-Committee Meetings and Report Outs – 10:45 a.m – 2:15 p.m. (Working Lunch)**

### **Environment**

A proposal was received by the sub-committee on the two sections dealing with chemicals and biological agents. The consultant was selected based on value and his ability to meet the requirements of the scope of work. A conference call will be scheduled between the sub-committee and the consultant to further discuss the work to be performed for the final product.

The scope of work for the reference pocket guide on extreme temperatures has gone out to bid.

The sub-committee will follow-up with OGS, DOCS and DEC on their review of the proposed extreme temperature guidelines to gain their feedback.

### **Ergonomics**

The sub-committee has reviewed the latest draft on the Ergonomics Non-Direct Care Brochure proposal from the consultant. The sub-committee found that the consultant did not adequately address their concerns. The sub-committee made a decision to produce the brochure themselves.

The sub-committee will be working on identifying and describing seven or eight sample products for four major occupational areas. A meeting on September 7<sup>th</sup> has been scheduled to prepare a content outline for the brochure.

The sub-committee is considering sending representatives to the 7<sup>th</sup> Annual Safe Patient Handling and Movement Conference being held in early spring of 2007.

### **Elements**

The sub-committee is in the process of reviewing the PowerPoint presentation received from the consultant. A meeting has been scheduled in September to further review the presentation as well as other materials developed by the consultant.

## **Workplace Security**

Based on the recent Workplace Security Act signed into law, the sub-committee has decided to refocus its direction from a guidelines manual to a product that will not compete with the Department of Labor's work on creating policies based on the new law. The decision was made due to the fact that the sub-committee is unclear what rules and regulations the Department of Labor will promulgate. It was decided to hold off on a guidelines manual at the present time until further information is received from the Department of Labor.

A sub-committee meeting has been scheduled for September 6<sup>th</sup> to review security plans that already exist in some of the State agencies, and to discuss a new final product.

## **SUNY Pressure Vessel/Boiler**

The sub-committee developed a training outline which was submitted to SUNY Delhi. It is waiting for Delhi to submit a proposal.

## **Imminent Danger**

The sub-committee held three focus group meetings at OGS on August 7<sup>th</sup> and 8<sup>th</sup>. The focus of the meetings was to get members' and supervisors' views on what "imminent danger" means to them. Results of the meetings are being typed and will be shared with the committee. Input from DOT, Parks, and DEC should also be gathered for more feedback.

## **Closings Remarks**

Chuck Vejvoda commented that he is very happy with the progress that the sub-committees have made, the very good attendance of the members of the committee and sub-committees, and the attention and enthusiasm shown. He commented that there is substantial work that still needs to be done on the projects in progress and the momentum needs to continue into the next contract.

## **Future Meetings and Training Topics**

Thursday, October 19 <sup>th</sup>	Ed Ruff, Workers' Compensation Board Injury and Illness Data Presentation
Thursday, December 14 <sup>th</sup>	Possible AED Training Committee members are encouraged to submit ideas via e-mail to: stackrowm@nyscseapartnership.org
Thursday, February 15 <sup>th</sup>	Committee members are encouraged to submit ideas via e-mail to: stackrowm@nyscseapartnership.org

