1. Welcome and Introductions  
   i. Attendees introduced themselves by name and agency.

2. Review Contract:  
   i. Article 15 of the negotiated contract between NYS & CSEA was reviewed by Matthew Kozak.  
   ii. Jeannine Morell and Karen Chase-Corcoran provided committee members with an overview of the role of the New York State & CSEA Partnership in the area of Safety and Health.  
   iii. A summary of the Safety and Health Needs Assessment was provided by Blanca Gonzalez-Parker.

3. Workers’ Compensation Report:  
   i. A summary and highlights of the 2017 Workers’ Compensation Report was provided by Mark Stipano.

4. Success Stories:  
   i. Recent success stories in the area of Workers’ Compensation reduction were shared by Diana Sollohub, David Hill, Edward Kucskar, and Matthew Kozak.  
   ii. Decision: The possibility of a Safety & Health conference for both CSEA and Management (PEF) will be explored by the S&H Planning Committee for further discussion.

5. Safe Patient Handling Equipment:  
   i. Attendees were informed of a needs assessment that will be conducted on Safe Patient Handling equipment in the near future. The assessment will be sent in the form of an online questionnaire sent via email.  
   ii. Action: The following topics will be added to the Safe Patient Handling Equipment Needs Assessment:  
      - Trial Periods  
      - Leasing  
      - Physical Structure  
      - Group Home Considerations  
   iii. Action: OPWDD will be consulted by the Planning Committee regarding agency-specific considerations to be addressed in the survey.
iv. Action: The Safety and Health Committee Co-Chairs will draft a Needs Assessment for the committee to review and provide feedback at the next meeting on January 24, 2019.

6. Scheduling of Future Meetings:
   i. Decision: NYS & CSEA Safety and Health Committee meetings will take place from 9:30am-12:00pm at the NYS & CSEA Partnership on:
      • January 24, 2019
      • April 18, 2019
      • July 23, 2019
      • October 22, 2019
   ii. Action: The Safety and Health Committee Co-Chairs will send the agenda to committee members at least two weeks in advance of the meeting date.

Future Agenda Items:
   • Article 11.9
   • Root causes of injury
   • Agency-specific data
   • Data quality